

Admission Appeal Policy

1. Purpose

This policy outlines the procedures for applicants to appeal admission decisions at European City University (ECU) to ensure transparency, fairness, and accountability.

2. Scope

This policy applies to all individuals who have submitted an application to any programme at ECU and received an admission decision.

3. Grounds for Appeal

- Procedural error in the assessment process.
- Additional information or documentation not previously considered.
- Evidence of discrimination or bias.

4. Appeal Procedure

- Appeals must be submitted in writing within 14 calendar days from the date the admission decision was issued.
- Appeals should be sent via email to academics@cityu.edu.eu with the completed **appeal form** and **any supporting documentation**.
- The Office of the Dean of Academic Affairs will review the appeal.
- A written response will be issued within 10 working days.

5. Review Process

- Appeals are reviewed by an independent panel that may include academic and administrative staff not involved in the original admission decision.
- The decision of the appeal panel is final.

6. Confidentiality

All appeal submissions and deliberations will be treated confidentially in accordance with data protection regulations.